



## WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees  
9900 Cody Street  
Coalinga, CA 93210  
(559) 934-2100

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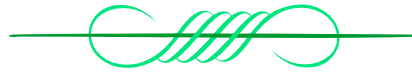
### AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - April 26, 2011

**Location:** West Hills College Coalinga - North District Center, Room 26  
1511 Ninth Street - Firebaugh, CA 93622

**Time:** 1:10 p.m. (time approximate after Financing Corporation meeting)

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.*



#### I. Call to Order/Open Session

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.*

#### II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. John Ieronimo, CSEA President
- Student Trustee Report - Mr. Ryan Cardoza, SGA President, West Hills College Lemoore
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
  - Citizens' Bond Oversight Committee, SFID #1 Annual Report
  - Citizens' Bond Oversight Committee, SFID #2 Annual Report
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

### III. Consent Agenda

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

CA-46	Minutes
CA-47	Warrants
CA-48	Quarterly Financial Status Report, 311Q
CA-49	Declaration of Surplus Property
CA-50	Surplus Property Sale Request
CA-51	Out of State Travel
CA-52	Adult/Student Temporary Salary Schedule
CA-53	Personnel Transactions

### IV. Chancellor's Office

CO-40	Review of Child Development Center Program Review
CO-41	Consideration of ratification of Memorandum of Understanding by and between the West Hills Community College District and California School Employees Association (CSEA)
CO-42	Review of proposed 2011-2012 Board of Trustees meeting schedule
CO-43	Consideration of appointments to Citizens' Bond Oversight Committee, SFID #2 (Coalinga Area) <ul style="list-style-type: none"><li>• Gerald Butler</li><li>• Roger Campbell</li></ul>
CO-44	Consideration of Board Policy 5010, Admission and Concurrent Enrollment
CO-45	Consideration of Board Policy 4106, Nursing Programs
CO-46	Consideration of Board Policy 3050, Institutional Code of Ethics
CO-47	Consideration of Board Policy 6225, Resource Allocation
CO-48	Consideration of Board Policy 5700, Intercollegiate Athletics
CO-49	Review of Board Policy 6819, Fire Safety and Prevention Plan
CO-50	Review of Board Policy 7343, Injury and Illness Prevention Program

### V. Fiscal Services

FS-40	Fiscal Services Report
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### VI. Personnel Services

PS-12	Consideration of revised classified management job description: <ul style="list-style-type: none"><li>• Director of Residential Living and Student Activities</li></ul>
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**VII. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting: May 17, 2011

**VIII. Closed Session**

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Conference with Labor Negotiator (as per Government Code Section 54957.6). Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CSEA; CTA. Unrepresented employees: Administrative; Management; Confidential.
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California

**IX. Adjournment**

## Personnel Transactions

### 1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Andrade, Joanna	Accounting Services Technician I Classified District Office	40 hrs/wk 12 mo/yr	Range 49 Step A	District (55%) Grant (45%)	4/1/11	Replacement for Suzanne Rockwell
Posada, Carlos	Web Administrator Classified Management District Office	40 hrs/wk 12 mo/yr	Range 31 Step 3	District	2/14/11	Replacement for Tanner Naeher
Rudolph, Bruce	Custodian/Groundskeeper Classified District Office	19 hrs/wk 12 mo/yr	Range 37 Step A	District	3/28/11	Replacement for Manuel Aguilar

### 2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Twist, Jennifer	Senior Employment Readiness Spec. One Stop	40 hrs/wk	Range 57 Step A	Grant	4/27/11 – 6/30/11	

### 3. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Marvel, Natalie	Advising Specialist West Hills College Coalinga	4/11/11 – 7/5/11	FMLA Request

### 4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Bryant, America	Financial Aid Coordinator West Hills College Lemoore	4/29/11
Campa, Lorena	Child Development Center Assistant West Hills College Lemoore	3/11/11
D'Artenay, Pamela	Program Assistant Workforce Development	3/31/11
Danner, Ron	Director of Residential Living West Hills College Coalinga	6/29/11
Hernandez, Verna	Director of Health Careers West Hills College Coalinga	7/15/11
Holsonbake, Troy	AOJ Faculty West Hills College	5/27/11
Kerns, Valarie	Student Services Assistant West Hills College Lemoore	5/13/11
Piggue, Amber	Security Guard West Hills College Lemoore	3/19/11

**4. Resignations / Retirements / Releases During Probation / Terminations (continued...)**

<b>Name</b>	<b>Title &amp; Location</b>	<b>Effective Date</b>
Williams, Sharon	Tutor Coordinator West Hills College Lemoore	4/13/11
Yang, Tong	Student Services Assistant San Joaquin WIT	3/17/11